

---

## **BOARD OF COMMISSIONERS MEETING MINUTES**

Thursday, September 25, 2008, 2007

Whitehead Center Conference Room

---

### **I. CALL TO ORDER**

Commissioner Schroeder called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

#### **Commissioners:**

Stephen Kenny, John Schroeder, Patricia O'Brien, Timothy Straub, Charles Potter, Dorothy Walton-Luglan and Brenda Robinson

#### **Hospital Staff:**

Jim Tavary, Howard Saxton, Julie Petersen, Dawn Koch, Jay Boyle, Jason Jones, and Leann Anderson

Public

Mark Sanders, Tom Meyers, Renea' Welker, Roberta Rinker, Jillian Russell, Prosser Record Bulletin, and Mrs. Anderson.

### **II. MINUTES**

Motion was made by Commissioner Walton-Luglan, seconded by Commissioner O'Brien and passed by the Board to approve minutes of the August 28, 2008 Board Meeting as presented.

### **III. GUEST SPEAKER**

Physician Recruitment – John Nyhart and Michael Klaips

Mr. Nyhart spoke on the physician shortage and factors that seem to be driving the nation wide shortage, especially in the rural areas. He spoke on the specialty physicians versus the primary care providers and internists. Mr. Nyhart also spoke on what physicians were looking for in a career, what is required to attract them to our community and how to retain them.

### **IV. REPORTS**

#### **A. MEDICAL STAFF – JIM TAVARY ON BEHALF OF ROYDEN CHRISTENSEN, DO**

Dr. Christensen wished to inform the Board that he has been diligently searching for his replacement Chief of Staff to take over January of 2009. He is pleased to announce that Dr. Brooks Watson will take over the office of Chief of Staff.

#### **B. FINANCE**

##### **Bad Debt / Charity Care / Vouchers / Personal Expense Claims**

Motion was made by Commissioner O'Brien, seconded by Commissioner Walton-Luglan, and passed by the Board to approve 252 bad debt accounts totaling \$162,963, and 51 charity care accounts totaling \$23,005.

---

## **Voucher Lists**

Motion was made by Commissioner O'Brien, seconded by Commissioner Robinson, and passed by the Board to approve payroll vouchers 37498 through 37661 and A/P vouchers 64959 through 65482, sum of the two types totaling \$1,607,190.59.

## **Personal Expense Claims**

Motion was made by Commissioner O'Brien, seconded by Commissioner Walton-Luglan, and passed by the Board to pay four pre-approved, budgeted travel personal expense claims in the amount of \$629.55.

## **Resolution 857, Surplus Property**

Motion was made by Commissioner Walton-Luglan, seconded by Commissioner O'Brien, and passed by the Board to approve Resolution 857 for Surplus Property as presented.

### **C. CEO REPORT**

Jim Tavary gave a PowerPoint presentation on his CEO report.

### **D. PROFESSIONAL RELATIONS COMMITTEE REPORT**

Commissioner Potter extended kudos to the employees who worked to help with the grieving process for both Susan Flory and David Kelso.

### **E. CAPITAL CAMPAIGN UPDATES**

This was covered in the CEO report.

### **F. QUALITY AND PATIENT SAFETY REPORT**

No report was given.

### **G. T&LTC PROJECT STATUS REPORT – COMMISSIONER SCHROEDER**

Commissioner Schroeder reported that a recent webcast put on by WSHA recommends that major projects be put on hold until such time there is a CEO in place.

Commissioner Walton-Luglan reported that herself along with Commissioner Potter have interviewed several people as possible candidates to serve on the new T&LTC committee. She recommends keeping on track through this initiative in an attempt to have it resolved before a CEO is brought in.

Commissioner Potter also recommends moving forward with the committee to put things in place. He is asking the Board to allow himself along with Commissioner Walton-Luglan to amend the By-Laws to allow for this committee.

Motion was made by Commissioner Potter for approval of the nominations as presented; it was seconded by Commissioner Walton-Luglan. Discussions involved nominations and the ability of the members of Administration to vote on the committee. The motion was passed by the Board as presented.

Motion was made by Commissioner Straub to strike the name of Jason Jones, Community Relations Manager, as the committee recorder and have another person to be named at a later date; it was seconded by Commissioner Walton-Luglan and passed by the Board.

## **V. OLD BUSINESS**

There was no old business to report

---

## **VI. NEW BUSINESS**

### **A. CAPITAL REQUEST – JAY BOYLE**

Jay Boyle came before the Board requesting a Steris System 1 Processor, this is a washer/sterilizer for a variety of scope procedures. The proposed price for the equipment is \$19,479.63 plus about \$1,000 shipping plus 8.3% tax, with installation comes to approximately \$28,100.00.

Motion was made by Commissioner Kenny seconded by Commissioner O'Brien and passed by the Board to approve the approximate expenditure of \$29,000 for the purchase of a Steris System 1 Processor.

### **B. ALL STAFF MEETING – JASON JONES**

Jason Jones announced that the All Staff Meeting will be scheduled on October 28<sup>th</sup> at the Grandview Armory. The theme is "Back to the Future" and we will be working on a spin off of the movie trilogy. Mr. Jones assured the Board that this year they will work with the Armory to have heat in the facility.

### **C. OTHER**

October 23<sup>rd</sup> is the Provider Social, this will be an opportunity to introduce Dr. Chaugle, as well as FWC physicians Dr. Martin and Dr. Hooverman.

A budget meeting will be held in the early part of November.

Commissioner Schroeder announced that the November meeting falls on Thanksgiving Day; he is recommending moving the meeting to December 4<sup>th</sup>.

Motion was made by Commissioner Straub seconded by Commissioner Kenny and passed by the Board to move the November meeting to December 4<sup>th</sup>. It was requested of Dawn Koch to notify the media in the appropriate manner.

## **VII. EXECUTIVE SESSION**

The Board adjourned to executive session at 9:29 to discuss CEO Recruitment and the Interim process; they will also receive a report on Quality. It is estimated that Executive Session will last 45 minutes. The Board came back into session at 10:15 p.m. to extend their meeting 10 more minutes. RCW 42.30.110(1)(g) & 70.44.062(2).

The Board returned to regular session at 10:20.

After reconvening to regular session, the Board took the following action:

Motion was made by Commissioner Kenny for Dawn Koch to prepare a resolution naming Julie Petersen as interim superintendant during any absences of Jim Tavary and then after his separation takes affect. She is to be paid at the same rate as current CEO upon the date of his separation from the district motion was seconded by Commissioner Walton-Luglan and passed by the Board.

## **VIII. ADJOURNMENT**

The meeting was adjourned at 10:33.

## **IX. FUTURE MEETING DATES**

October 30, 2008  
December 4, 2008

---

John Schroeder, Commissioner  
President of the Board

Charles Potter, Commissioner  
Secretary of the Board